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## PODCAST HELD ON RIVERSIDE.FM

We record our podcast over Riverside.fm You don't need an Account to participate in the Riverside.fm video meetings. You will receive a link upon booking that you will use at the time of your Interview. Simply click that link at the time of your scheduled meeting, and you will be brought Immediately Into the virtual podcast studio.

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## **CHECK YOUR AUDIO**

If possible, we recommend using a microphone If you have one available. This could Include microphones on earbuds as well (like the Apple ones.) If you do not have access to a microphone, that Is okay.

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## **RELEASE FORM**

Upon agreeing on a date, you will be sent a Guest Release Form. Please sign and return before the podcast begins. This Is to ensure you give us express permission to use the video and audio footage to publish and promote.

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## PODCAST PLATFORMS

Once the podcast Is edited, It will be released on Apple Podcasts, Spotify, YouTube, and they all will be linked to our website. We will also promote them on all of our social media platforms.